

Sioux Falls Figure Skating Club Board of Directors Meeting Minutes
7:15 p.m., Monday, September 14, 2020
Scheels Ice Plex – Conference Room (Zoom option available)

Members Present: Sarah Hanson, Tom Stengrim, Barb Ebeling, Carl Carlson, Erin Steever, Katie Luggar
Others Present: Deb Melstad

The meeting was called to order at 7:20 pm

Steever moved and Carlson seconded approval of agenda; motion passed.

Carlson moved and Steever seconded approval of minutes/notes of work sessions held since August SFFSC Board of Directors meeting; motion passed.

Topics related to attendee Deb Melstad were moved up the agenda.

Scrip Program (tabled from previous month) – Deb Melstad, who introduced the program to the Club and has been managing it since, briefly discussed the Scrip program as it has been utilized by a limited number of Club families (approximately 9). The returns of this rebate program can be utilized by families as payment for Club activities by transfer of funding between accounts. It does create work for those who work with the program (currently Melstad and Club Accountant Beverly Lush); Melstad indicated this probably amounts to ½ hour per week. Carlson suggested three potential courses of action: 1) continue using Scrip as current practice, to offset skating expenses for individual participating families; 2) to retain a portion of the rebates earned for the Club; or 3) to discontinue the program.

Logowear and Online Storefront – Melstad had provided the new logo to Innovative Office Solutions (formerly Brown and Saenger) of Sioux Falls for them to develop a line of spiritwear for the Club. This is a work in progress, but link should be available soon to open an online storefront for members. Stengrim re-iterated the need to utilize the new logo as developed in order to facilitate branding efforts. Twenty percent of the proceeds will be returned to the Club. Innovative Office Solutions is also working on a Club jacket, but that item will not be available at this initial offering of spiritwear.

Monthly Membership and Registration Reports

Ebeling gave the numbers as reported by Administrator Tasia Hillestad:

83 SFFSC Members, including 25 Home Club members
 01 Secondary Club member
 34 Learn to Skate Members

Registration numbers are very fluid as programming is starting now, but
42 are registered for Learn to Skate programming, including
 3 families for new Small and Tall class
 5 Aspire skaters
 14 hockey skaters

31 have registered for Freestyle ice and 15 auditioned for Theatre on Ice

Financial Report: A State grant opportunity has been identified that will be opening October 12. Not much information is currently available, but Treasurer Carlson and Accountant Lush will be following this closely and pursuing this option as appropriate.

Programming Report: Learn to Skate memberships and registration have been going well, especially as beginning of the session looms closer. Coach Riley has been injured and will be unable to be on the ice for some time; Coach Reagan will be covering her hockey responsibilities this session, with Coach Kenzie shadowing. Theatre on Ice *Regional Team* registration has been created (there will be no auditions for this group as there were with National Team; all who audition will be included). *See also programming topic "Advanced Classes" covered later in meeting.*

Updated and Revised Position Descriptions: Hanson presented revised position descriptions. The priority is to get through this year successfully. Some options that are good ideas/opportunities may need to be set aside for the time being as we do the best we can with what we have. Ebeling reminded the group that it is important to learn from this year in order to improve for future iterations of position responsibilities and compensation levels. We will want to revisit these documents in the spring. Stengrim moved and Ebeling seconded to accept the position descriptions as revised; motion passed.

The following persons were recommended to fill open positions:

Tasia Hillestad – program coordinator

Deb Melstad – website manager

Alison Hauck (Sat) and Riley Block (Mon) - coach concierges (flexibility may be needed here)

Riley Block – Hockey Academy coordinator

Steever moved and Stengrim seconded to accept the recommendations; motion passed.

Advanced Classes in Session Two – Hanson proposed a \$15 price tag for advanced classes for second session, noting that it would take 10 skaters per class to break even. She also proposed a flip between the Sunday and Thursday programming, with Moves in the Field and Edges moving to Sunday and Jumps and Spins moving to Thursday. (Insufficient registration numbers caused all advanced classes to be canceled in Session One; these changes are an effort to make the classes more attractive.) These changes were received as information.

Saturday, September 12 Kick-Off Event Recap & Debrief: This event was well-received and deemed successful by those in attendance. Notes for the future: Include contact information on waivers in order to be able to follow up with attendees who are not current members. Record the presentations for inclusion on the website. Schedule additional parent meetings in near future.

A closed session discussion was conducted regarding communication received from USFSA.

Next Board Meeting – Monday, October 12 at 7:15 pm at SCHEELS IcePlex

A motion to adjourn the meeting was made by Steever at 9:04, Carlson seconded and the motion passed.

Sioux Falls Figure Skating Club Board of Directors Working Session Notes
3:00 p.m., Saturday, October 3, 2020 via Zoom

A working session of the SFFSC Board was called via Zoom to discuss a response to a recent positive COVID-19 test by a current skater and subsequent close contact designation of skaters. The close contact occurred during SFFSC programming.

Since the creation of the SFFSC Return to the Rink policy, several school districts and other organizations have modified their reporting and response policies. The Board determined it would align its policies and practices to more closely align with that of the Sioux Falls School District. The significant change relates to responses and responsibilities of involved parties when masks are worn: when the infected party is wearing a mask and all close contacts are similarly masked, the close contacts need not remove themselves from SFFSC programming, but rather self-monitor for a 14-day period; any close contacts not masked will not be permitted access to SFFSC programming or IcePlex ice; and when the infected party is not masked, all parties will be prohibited from participation in skating activities for the full 14-day incubation period. With the exception of freestyle ice time, when physical distancing is possible and expected, masks are to be worn during SFFSC programming.

An updated COVID Policy was sent out by Hanson on October 3, 2020.